

**SAINT JOHN ACADEMY**  
*Michael A. Busekrus, Headmaster*



January 12, 2018

Dear Sir/Madam:

We are pleased to announce that St. John Academy will be hosting a Gala & Auction on April 28<sup>th</sup>, 2018 at Westwood Country Club. We will be celebrating *Une Fête pour Célébrer la France* and hope you will consider supporting what is historically, a sell-out event. St. John Academy will also be hosting an online auction from March 26<sup>th</sup> through May 4<sup>th</sup>, 2018 where items will be up for bid on Bidding for Good, a worldwide recognized non-profit fundraising site. The site address is [www.biddingforgood.com/stjohnacademy](http://www.biddingforgood.com/stjohnacademy).

The St. John community is made up of 5000 parish members and 151 school families. The income generated from the Gala will support the PTO's operating budget which underwrites student field trips, library books, graduation, classroom supplies, teacher certification, and staff appreciation lunches and bonuses. Every single child in our school will benefit from the programs that are underwritten by this important fundraising event.

We are asking that you invest in our community and our school by underwriting the Gala & Auction with a sponsorship or providing a gift-in-kind donation for the online or live auction. Gift cards or certificates can be mailed directly to the school at 6422 Linway Terrace, McLean, VA 22101 or we can send someone from our committee to pick an item up.

All sponsors and donors receive recognition in-print, online, and on social media both pre and post event. The enclosed information further details the opportunities for brand exposure and donor recognition.

As St. John Academy is a 501 (c)(3), your contribution could be tax-deductible as allowed by federal law (Federal Tax ID # 54-0594701). Please consider this special opportunity to contribute to the St. John community. We hope you will find a way to lend your enthusiastic support.

Kindest regards,

*Francesca Cox*

*Jennifer Jackman*

Francesca Cox  
Gala Co-Chair

Jennifer Jackman  
Gala Co-Chair